



## Wisconsin Employment Application- Madison Area Before or After-School Spanish Instructor

**An Equal Opportunity Employer:** Futura is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify our representative.

*Please fill out all the sections.*

### Applicant Information

Applicant Name:		
Home Phone:	Cell Phone:	Other:
E-mail address:		
Current Address:		
How were you referred to Futura?		

Why are you interested in working with Futura:	Explain your experience with children in a classroom setting:
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If hired, would you have transportation to/from work?  Y or  N

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.)  
 Y or  N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal

Futura Language Professionals W251 S3779 Rickert Drive, Waukesha, WI 53189

Tel: 414-793-9698



right to work in the United States?  Y or  N

Have you ever been convicted of a criminal offense (felony or misdemeanor)?  Y or  N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case.

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us?  Y or  N

If yes, please explain:

### References

List below three persons who have knowledge of your work performance within the last four years. Please include professional references only.

Name:	Tel:
Occupation:	Number of Years Acquainted:
E-mail:	

Name:	Tel:
Occupation:	Number of Years Acquainted:
E-mail:	

Name:	Tel:
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Occupation:	Number of Years Acquainted:
E-mail:	

**Please Read and Initial Each Paragraph, then Sign Below**

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by Futura Language Professionals, terms for my immediate expulsion from the company. \_\_\_\_\_

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the company. \_\_\_\_\_

I permit Futura to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers & all other persons, corporations, partnerships & associations from any & all claims, demands or liabilities arising out of or in any way related to such examination or revelation. \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\* Please send this application along with your cover letter and resume via e-mail to:

Blanca C. Garcia  
Madison Area Bilingual Manager  
Futura Language Professionals  
262.751.6742  
[blanca@futuraadventures.com](mailto:blanca@futuraadventures.com)

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