

Emergency Substitute Plan:

Use the outline below to fill in with your information, attach copies of your class lists labeled by period/grade and as many details as possible for a smooth transition. Leave these instruction sheets along with any applicable copies in a designated area in your classroom/office/school in case it is needed during the school year.

(Note: This plan should be used in the case of an emergency only. Detailed plans that continue the curriculum should be created and implemented for planned absences.)

School address & any parking/entrance information: _____

Teaching Schedule with Times and Room Numbers: _____

Additional Notes/Behavior Management tips: _____

Emergency Lesson Plan: Middle School Spanish-

1. **Practice basic conversation with ball toss and or visuals:** ¿Cómo te llamas? ¿Cómo estás? ¿De dónde eres? ¿Qué tiempo hace hoy? ¿Cuál es la fecha hoy? ¿Cuántos años tienes? ¿Qué hora es?
2. **Review numbers in Spanish with a student countdown in Spanish** – start with one student and have the student say “uno” and continue counting with each student saying the next number in Spanish. See how high they can count!
3. **Locate & Practice current vocabulary:** Ask students to take out their current “Student Resource Page” or notes on current or most recent vocabulary. Borrow a student’s “Student Resource Page” and have the class repeat the vocabulary after you aloud to practice pronunciation.
4. **Game: Around the World:** Play a few rounds of this game using the current vocabulary. Start on one side of the room and have two students stand up. Say a term in English or in Spanish and have the students standing race to say the opposite. For example, the teacher says, “tall” and the two students race to say, “alto.” Whichever student says it correctly first moves on to the next student in the line of desks. The student who lost sits down. The winner continues to snake through the classroom until s/he loses to a classmate. The new winner stands and continues to race against the next student, while the losing student sits in the seat of the new winner.
5. **Additional Game: Pictionary/Charades/Hangman/Hot Potato/Mata la mosca-** Play a review game of your choice with the vocabulary topic/unit they are currently working on.
6. **Share a culture lesson-** This could be relative to a current holiday or about a specific country you've lived/traveled.
7. **If there is extra time**, have the class take out some of their old flashcards from previously learned material and practice quizzing themselves or a partner.