



Emergency Substitute Plan-Page 1:

Fill in the blanks with your information, attach copies of your class lists labeled by period/grade and make copies of the Scrabble board (on larger paper if possible) enough for one board/3 students. Leave these instruction sheets along with the Scrabble board copies in a designated area in your classroom/office/school in case it is needed during the schoolyear. **(Note: This plan should be used in the case of an emergency only. Detailed plans that continue the curriculum should be created and implemented for planned absences.)**

Teacher: _____ School: _____

Teaching Schedule with Times and Room Numbers:

Additional Notes:



Emergency Lesson Plan: Middle School Spanish- Page 2 (this plan is to be used for grades 6-8)

1. **Take Attendance** using the attached lists.
2. **Locate current vocabulary:** Ask students to take out their current "Student Resource Page" or notes on current or most recent vocabulary (this will vary from grade to grade).
3. **Repeat current vocabulary:** Borrow a student's "Student Resource Page" and have the class repeat the vocabulary after you aloud to practice pronunciation.
4. **Around the World:** Using a student's paper, play a few rounds of this game using the current vocabulary. Start on one side of the room and have two students stand up. Say a term in English or in Spanish and have the students standing race to say the opposite. For example, the teacher says, "tall" and the two students race to say, "alto." Whichever student says it correctly first moves on to the next student in the line of desks. The student who lost sits down. The winner continues to snake through the classroom until s/he loses to a classmate. The new winner stands and continues to race against the next student, while the losing student sits in the seat of the new winner. Encourage students awaiting a turn to study their notes at their desks until it is their turn. This will help keep them involved in the game. Have students turn their notes over on their desk when it is their turn to stand and compete. This is a great game for the last few minutes of class before the bell rings. This would also work well with verb conjugation practice. You could say a verb and pronoun like, "cantar/yo" and the students would race to say, "yo canto."
5. **Scrabble:** Divide the class into groups of 3 students and hand out a scrabble board to each group. Look at the "Student Resource Page" and choose the longest vocabulary word in Spanish for students to write on their scrabble board across the star in the middle of the paper. Students take turns writing in current vocabulary on the scrabble board adding up the small numbers in each square to create a score for each word. Students should keep score of the game in the margin. Move around the room and make sure students are on task and working well together.
6. **If there is extra time**, have the class take out some of their old flashcards from previously learned material and practice quizzing themselves or a partner.
7. Please circle the room and make sure students are on task working together.
8. Please make a list of students who had a hard time staying on task, etc.