

***¡Bienvenidos!* Welcome Enrichment Spanish Teaching Professionals!**



Creating Lifelong Language Learners Since 2001



Saludos Song

Hola means he-eh-llo, he-eh-llo, he-eh-llo.

Hola means he-eh-llo, (waving)

¡Hola mis amigos! (clapping)

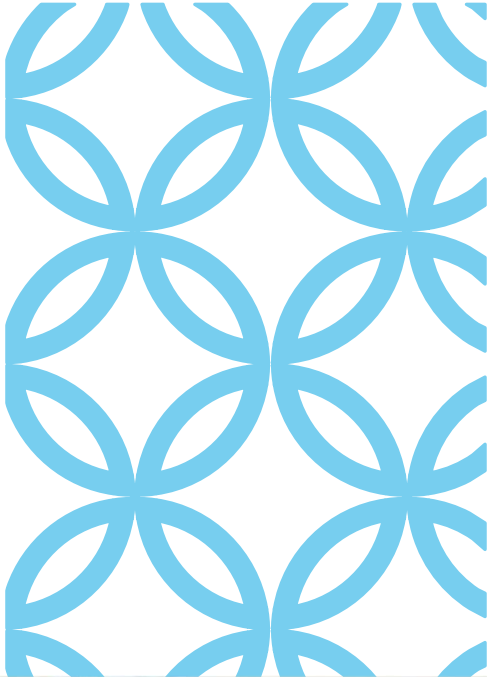
Adiós means goodbye-goodbye-goodbye.

Adiós means goodbye, (waving)

¡Adiós mis amigos! (clapping)



Celebrating 25 Years of Spanish Education



Futura Language Professionals would like to share our love of language, travel and culture within our community in hopes of cultivating an interculturally aware, multilingual city.

Our Mission

To bridge global cultural differences through local education

To create dynamic Spanish courses, which motivate our students to become lifelong language learners

To enlighten children at a young age of the beauty of other cultures and their languages

To enrich our students, teachers, and fellow community members with the exotic tastes, sounds, and wisdom of the earth's great Spanish-speaking cultures both at home and abroad

To revolutionize early language instruction, mimicking that of first language acquisition





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Professionals
on Social
media to
Stay
Connected!



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 **Futura Language Professionals** 

 **Futura_Language_Professionals** 

 **FUTURAADVENTURES.COM** 

Futura's Building Block Method of Learning Sets a New Standard in Foreign Language Education

❖ **Dynamic, hands-on approach to language learning**

- ❖ Fast pace: 5-7 minutes per activity
- ❖ Promotes movement throughout the class space & variety of activities
- ❖ Promotes cultural sensitivity and diversity through cultural anecdotes and instruction

❖ **Continuously Build on Skills**

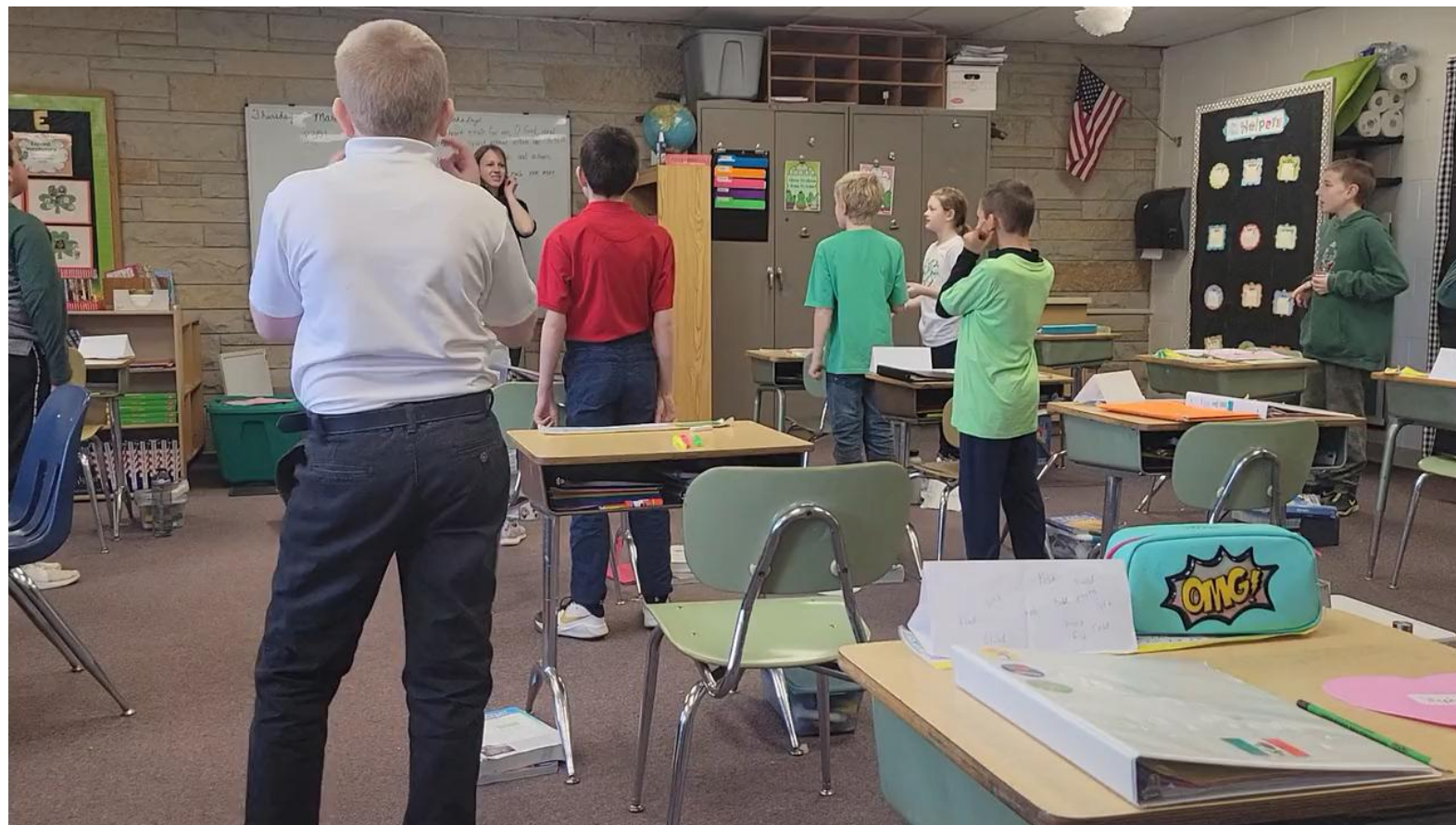
- ❖ Review each class and create rituals/routines
- ❖ Uses kinesthetic, visual, and audio instructional methods
- ❖ Incorporates TPR- Total Physical Response techniques

❖ **Focus on conversation as an integral component of the language process**

- ❖ Builder phrases in Vamos series- IE: Necesito, Me gusta, etc.
- ❖ Using puppets, maraca pass, ball toss



Clothing vocabulary repetition with gestures –Total Physical Response



Simple ways to incorporate basic Spanish into every Futura classroom

- **Colors:** Point out colors in Spanish for them during lessons. For example-If you have a ball that you use for conversation point out the color of the ball and have the students repeat it. As you reinforce vocabulary words during a craft or coloring project, make sure the students hear and say the color words in Spanish. When reading a story in Spanish, point out colors throughout the book.
- **Numbers:** As you go through an activity, count in Spanish. *Número uno, ¿quién sabe?* If the students have a lot of energy, have them count jumping jacks. As you are holding up manipulatives as examples, count them together. Count down in Spanish as you move from one activity to the next-For example: Moving to and from snack.
- **Conversation:** Throughout the class use basic conversation such as greetings, prompting questions, and goodbyes.



Hands on!

Quick flash!

Think of games or activities to reinforce/practice "colors" vocabulary. (Lesson #2)



Check out our **Vimeo** Channel for bilingual demonstrations of popular class games and activities! This example is *Huevos Revueltos*!

<https://vimeo.com/channels/futura>

Futura also has a **Youtube** channel:

<https://www.youtube.com/@FuturaLanguageProfessionals>





VAMOS= Making Spanish Come Alive





¡Vamos con las Tradiciones! Vocabulary List

Vocabulary notes to teachers: Vocabulary lists include articles (el, la, los, las). For younger students, omit the articles to simplify learning. For older students, include them and explain gender agreement. Be sure they see the article as a separate word before the noun.

Week 1 Target Vocabulary: El otoño

¿Cómo te llamas? (koh-moh teh vah-mahs)	What is your name?	Me llamo ____. (meh yah-moh)	My name is ____.
Hola (oh-lah)	Hello	Adiós (ah-dee-ohs)	Goodbye
¿Cómo está el clima hoy? (koh-moh eh-stah el klee-mah oy)	What is the weather today?	Hace viento. (ah-seh vee-en-toh)	It's windy.
Está fresco. (eh-stah fres-koh)	It's cool/chilly.	Está frío, (eh-stah free-oh)	It's cold.
el otoño (oh-toh-nyoh)	fall/autumn	septiembre (sep-tee-em-bre)	September
octubre (ok-too-bre)	October	noviembre (noh-vee-em-bre)	November
la calabaza (kah-lah-bah-sah)	pumpkin	la manzana (mahn-sah-nah)	apple

Week 2 Target Vocabulary: Colores

Me gusta... (meh goos-tah)	I like...	No me gusta... (noh meh goos-tah)	I don't like...
las estaciones (lahs eh-stah-see-ohn-ehs)	seasons	los colores (lahs koh-loh-rhes)	colors
rojo (roh-ho)	red	anaranjado/naranja (ah-nah-rah-nah-doh/ nah-rah-nah)	orange
café/marrón (kah-feh/ mah-rohn)	brown	amarillo (ah-mah-ree-yoh)	yellow
verde (vehr-deh)	green	azul (ah-sool)	blue
morado (moh-rah-doh)	purple	negro (neh-groh)	black
blanco (blahn-koh)	white	arcoíris (ar-koh-ee-rees)	rainbow
las hojas (oh-hahs)	leaves	los árboles (ar-boh-lehs)	trees



Vamos con las Tradiciones Lesson Plan Outline Week 1**Materials:**

- ☐ Printed attendance list with Emergency numbers (on clipboard if possible)
- ☐ Students Responsibility and Voice Levels Poster, Star Chart, & printed Spanish student certificates
- ☐ Name stickers or name tents for students
- ☐ Flashcards separated for today's lesson, two sets.
- ☐ Cultural visuals from staff portal printed or on tablet/laptop to show. (PowerPoint visual provided.)
- ☐ Objects needed for games: ball, music, bags, coloring material (provided crayons), music

Week 1 Target Vocabulary: *El otoño*

<i>¿Cómo te llamas?</i>	What is your name?	<i>Me llamo ____.</i>	My name is ____.
<i>Hola</i>	Hello	<i>Adiós</i>	Goodbye
<i>¿Cómo está el clima hoy?</i>	What is the weather today?	<i>Hace viento.</i>	It's windy.
<i>Está fresco.</i>	It's cool/chilly.	<i>Está frío.</i>	It's cold.
<i>el otoño</i>	Fall/autumn	<i>septiembre</i>	September
<i>octubre</i>	October	<i>noviembre</i>	November
<i>la calabaza</i>	pumpkin	<i>la manzana</i>	apple

Vocabulary notes to teachers: Vocabulary lists include articles (*el, la, los, las*). For younger students, omit the articles to simplify learning. For older students, include them and explain gender agreement. Be sure they see the article as a separate word before the noun.

Enrichment Class Flow

This is a flexible guideline and may be adjusted based on class dynamics and program needs.

One-Hour Class Flow

Time	Activity	Details
<u>5-7 minutes</u>	<u>Attendance, Expectations, & Culture lesson</u>	Attendance, name tags, seating, Student Responsibilities review, Voice levels, quick attention-getter; Students may eat snacks at this time (if permitted by school and in the after-school sessions). Share the cultural lesson with visuals.
8-10 minutes	Songs & Conversation practice	Greeting song, conversational phrases/questions, student participation
7-10 minutes	New Lesson	Introduce new vocabulary/conversation through visuals (flashcards), TPR (total physical response) gestures, repetition, and modeling
15-20 minutes (5-7 min. each)	Games & Reinforcement	2-4 active games that practice the new language; movement and repetition
8-10 minutes	Creative Practice	Choice of project, coloring, handout, stations, or independent/partner activity
3-5 minutes	Closing Song & Dismissal	Student praise, goodbye song, sticker/reward, dismissal routine



Vamos con las Tradiciones

El otoño ya llegó y hace viento

¡Hace viento!

Las hojas caen ya, rojo y amarillo

¡Rojo y amarillo!

Nieva en el invierno, ponte tu gorro y bufanda

Vamos con las tradiciones en el frío,

¡Brr, brr, brr!



VAMOS PUPPET SKIT



INTERACTIVE VOCABULARY REPETITION



Culture images



Bogota ; Columbia

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
High	66	66	67	66	65	64	64	64	65	65	65	66
Low	43	45	47	48	48	48	47	46	46	47	47	45
Rain	2	2	3	5	4	2	2	2	2	6	5	3

San Jose ; Costa Rica

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
High	75	76	79	79	80	79	77	78	79	77	77	75
Low	58	58	59	62	62	62	62	61	61	60	60	58
Rain	1	0	1	2	9	10	8	10	12	12	6	2



Futura staff intranet

www.FuturaAdventures.com

Current Password:
SpanishTeacher26

Great resources for teachers can be found here!

Futura Library—Check it out!

Our library has many useful items for a great classroom,

such as:

-Conversation Balls

-Flyswatters

-Microphones

-Props

-White Boards & Dry Erase Markers

-Stickers



Classroom Management

- ❖ Establish Relationships to show the students you care about them.
- ❖ Clarify your expectations by telling them instead of asking them. IE: Please sit down in a circle. Please walk quietly in line down the hallway to parent pick up.
- ❖ Use gentle but specific reminders of appropriate behavior and noise levels
- ❖ Fair, firm, friendly approach
- ❖ Seating arrangements, name tents
- ❖ Attention getters to regroup
- ❖ Incentives, positive framing
- ❖ Follow through, consistency with star chart



Student Responsibilities



VOICE LEVEL POSTER ~ NIVELES DE VOZ



Niveles de Voz Voice Levels



Silencio~ Silent

No talking, quiet



Susurrar~Whisper

Only one person can hear you



Voz Normal~ Normal

Table talk, small groups, partners



Todos juntos~ Whole class

singing, whole class repetition and practice



Afuera~ Outdoor

For the playground, not used inside unless emergency



Why use this poster?

Children thrive on clear expectations. A visual, consistent reference helps them develop self-regulation. The poster helps students recognize the appropriate voice volume for each classroom activity, from silence to outside voices.

Consistency & Reminders

At the start of each class, you will introduce and review the Student Responsibilities for the appropriate expectations and this noise level chart.

You will need to use these often during the class to tell the students your expectations of their noise level. For example- when starting each lesson or new activity or during attendance and dismissal line up.

Bilingual Examples:

- *Cambiamos a nivel de voz dos – voz normal.* Let's switch to voice level two for this partner activity.
- *Veo a alguien usando nivel uno- ¡buen trabajo!* I see someone using level one- good job!
- *Estamos en nivel cuatro, pero necesitamos nivel uno.* We are at a level four, but we need a level one.

Voice Level Chart



Star chart

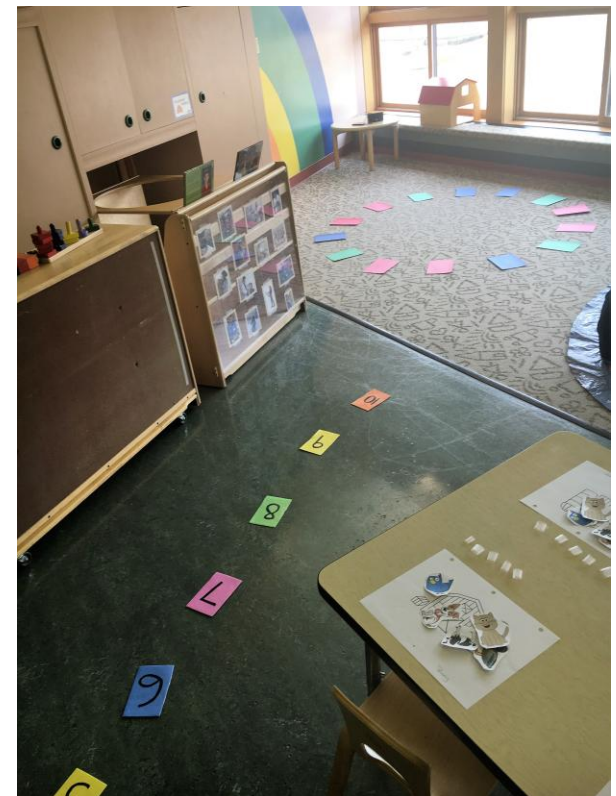


KIDS LOVE THE CERTIFICADOS & STICKER INCENTIVES



Assigned Seating

- ❖ Reduces distractions & disruptions
- ❖ Helps students stay focused
- ❖ Encourages positive social dynamics & equity
- ❖ Establishes routine



Lesson Demonstration

Experience the Futura classroom from the student's perspective!

📌 **Training Resource:** *Introducing New Vocabulary* handout

- Observe how to introduce **new vocabulary** using:
 - Picture flashcards
 - Gestures & movement
 - Repetition
 - Optional puppets and props

Week 1 Target Vocabulary: *El otoño*

¿Cómo está el clima hoy?	What is the weather today?	Hace viento.	It's windy.
Está fresco.	It's cool/chilly.	Hace frío.	It's cold.
el otoño	Fall/autumn	septiembre	September
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la calabaza	pumpkin	la manzana	apple

• Key Focus

TEACH → REINFORCE → CHECK IN

Juego: *The Pop Up game*



Use of Attention getter





"Molly, thank you for being so enthusiastic in class. You are definitely a leader! I would really like to see you use those leadership skills to a role model for your classmates great behavior by staying in your spot in the circle and raising your hand when you'd like to share. Can you do that?"

When you see the student doing the RIGHT thing, be 100% sure to call them out positively! "Molly, Buen trabajo. Thank you for sitting so nicely on the carpet this afternoon. " Spontaneous praise works wonders!

Online Training Videos: Review Questions

- Who do you call if you are running late to class?
- If a student in your after school Spanish class attended the school day but is not in Spanish when you call attendance, what should you do?
- When your after school Spanish class ends, what should you do with the students who are marked as going to an after care program on your class roster?

Arrival Tips!

- Leave extra time to arrive ***EARLY!***
- Avoid the parent pick up line
- Test drive & Google Map directions to the school
- Buzz in/Sign in at school office- Bring your Driver's license
- Have your printed class list and ask office for absentee list



DISMISSAL PROCEDURES

- End class singing the goodbye song.
- Be sure your classroom space has been cleaned up
- Stand at the front of the line by the door.
- Have the child tell you one word they remember from Spanish or share something from the day.
- Walk students in a line to a designated meeting area.
- Often parents will pick up outside or at main entrance.
- Connect each child one by one with their parent.
- Smile! Say hello to the parents and introduce yourself.
- Encourage parents to access and use the optional homework and newsletters from the Parent Portal



Invisible rope example



Making Mixed Ages Work!

Set the tone! If you act like everyone is equal the students will too.

Encourage the older students: They can write on the board, be captains, etc.

Games interest everyone!
**Be sure that children of the same age compete against each other

Assign the younger students an "amigo mayor"
Encourage the older students to pair- up with their younger buddies often

Incorporate visuals: Include pictures or objects with anything written and avoid writing & reading activities

Keep all activities collective-
Don't separate out the younger students from the older students



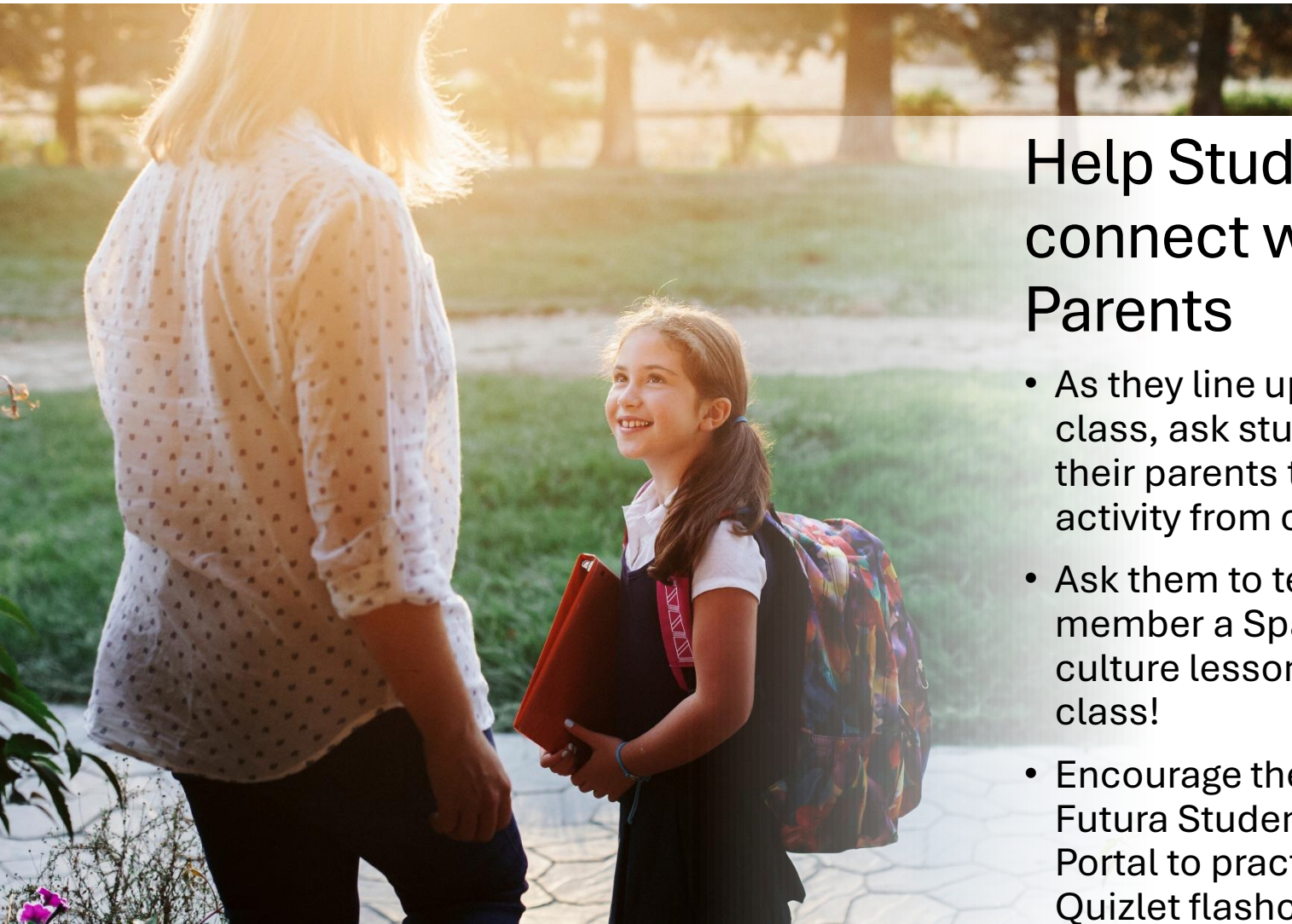
Be super positive
and
Enthusiastic!

Los Kinders...

Helping them succeed!

- ❖ Be sensitive to the kindergarteners and work to draw them out by...
- ❖ Greet them and ask them how they are each class
- ❖ Ask them to sit by you
- ❖ Talk at their eye level
- ❖ Build their confidence by asking them things they DO KNOW during review time and games





Help Students connect with Parents

- As they line up at the end of class, ask students to tell their parents their favorite activity from class!
- Ask them to teach a family member a Spanish word, culture lesson, or song from class!
- Encourage them to visit the Futura Student & Parent Portal to practice with the Quizlet flashcards and games.

Thank you for representing Futura in a positive, kind, and professional manner with parent, school, and student communication.

Student & Parent Portal



Current Password:
SpanishStudent26

Students will access optional homework, newsletter, pre-recorded lesson videos, Quizlet practice sets, and more here!



Example of completed Student Assessments

Be very positive and generous when filling these out!

Futura
Language Professionals

Spanish Student Assessment
Class: Vamos a Explorar

Name: Eli S.

D= Developing skill; recognizes the concept
U= Understands the skill and can reproduce the concept independently

Your child can say places vocabulary in Spanish such as el cine, el banco, la casa, la escuela, una tienda, el restaurante, & la ciudad. D U

Your child recognizes the question ¿Cuánto cuesta? (How much does it cost?). Additionally, your child can answer with a price using "dólares" (dollars) and numbers 1- 10 in Spanish. D U

Your child can use the phrase Me encanta (I love) to create multiple sentences such as: Me encanta el arte. (I love art.) Me encanta el museo. (I love the museum.) D U

Your child can greet and carry on a small conversation in Spanish including asking how he or she is feeling. ¿Cómo estás? with appropriate responses. D U

Your child can identify various foods in Spanish such as la ensalada, el pescado, el bistec, y el pan. D U

When prompted, your child can point to specific vocabulary items when asked, "¿Dónde está...?" (Where is...?). Example vocabulary: el barco (boat), la cámara (camera), un sombrero (hat), una camiseta (t-shirt), el boleto (ticket), la cama (bed), etc. D U

Signed: Señora Maria Date: 1/14/26

Comments: He enjoys the games and is fun to have in class!

*Please note: Learning a language is a lifetime commitment. Students often start in the silent period where they are responding to their teachers right away, but do not start immediately speaking spontaneously.

Futura
Language Professionals

Spanish Student Assessment
Class: Vamos con los Animales

Name: VERONICA

D= Developing skill; recognizes the concept
U= Understands the skill and can reproduce the concept independently

Your child can identify most mascotas (pets). For example: perro, gato, pez, etc. Your child can successfully match the Spanish word to the correct animal image from la granja (farm). le: cerdo, pollo, vaca, etc. D U

Your child recognizes the phrase "Hay" and can use it with vocabulary to create a full sentence in Spanish. For example: Hay un tigre. There is a tiger. Hay cerdos. There are pigs. D U

Your child is familiar with various animals from la selva (jungle), & el mar (sea). For example: tigre, elefante, oso, tortuga, pájaro, mono, rana, etc. D U

When asked, your child can point to various parts of an animal such as pelo (hair), plumas (feathers), nariz (nose), boca (mouth), & piernas (legs). D U

Your child can successfully sing along entirely in Spanish to the theme song "Los animales." D U

Your child can say key vocabulary words in Spanish such as Hola, Adiós, por favor, gracias and can speak small conversational phrases in Spanish including: ¿Cómo te llamas? Me llamo ____; ¿Cómo estás? Muy bien. D U

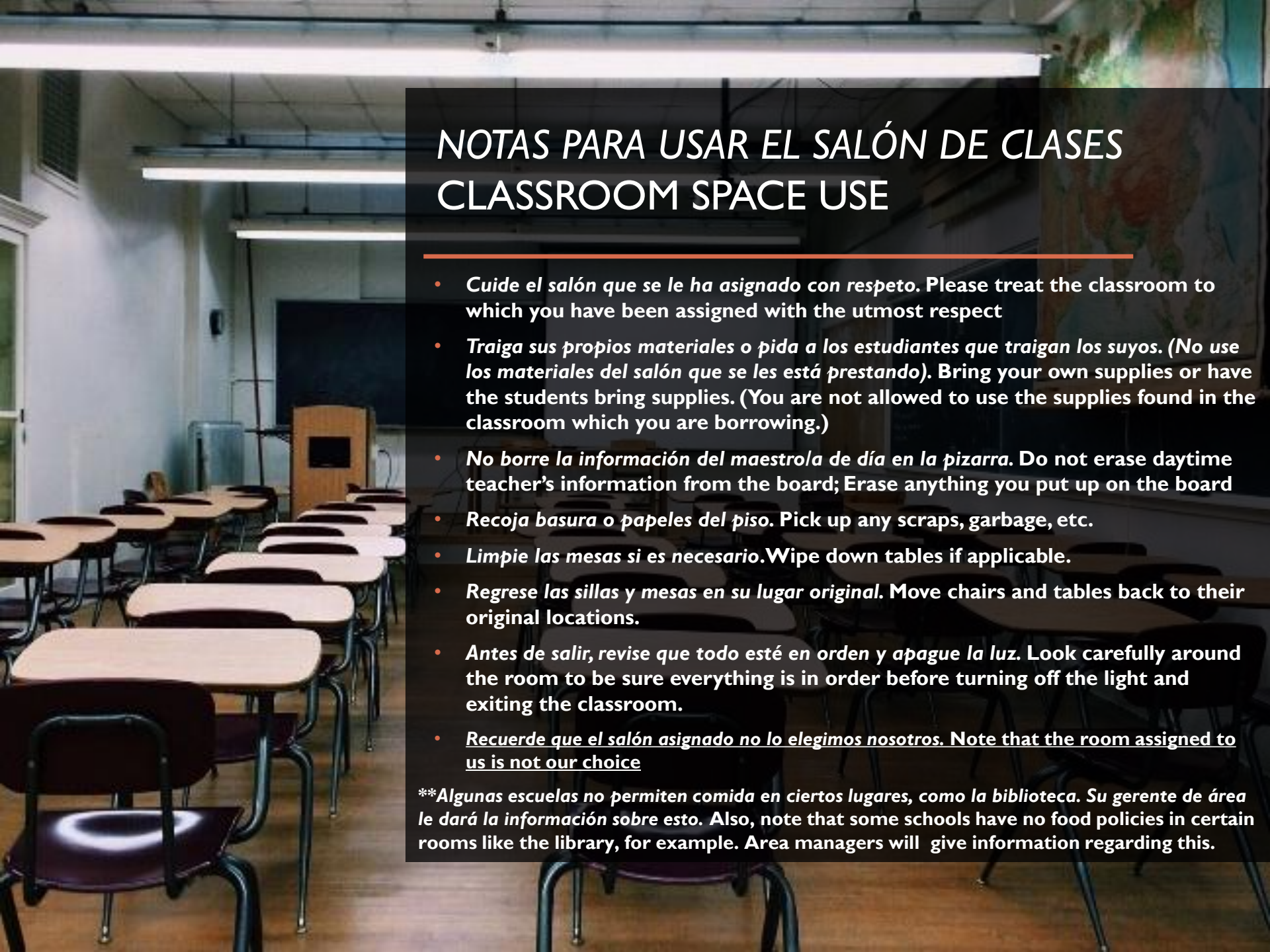
Your child participates well and is eager to learn Spanish. D U

Signed: Teacher Date: 1/23/25

Comments: Maravilloso!

*Please note: Learning a language is a lifetime commitment. Students often start in the silent period where they are responding to their teachers right away, but do not start immediately speaking spontaneously.

You will hand these out to the students on the last class of the semester at the end of the class.



NOTAS PARA USAR EL SALÓN DE CLASES

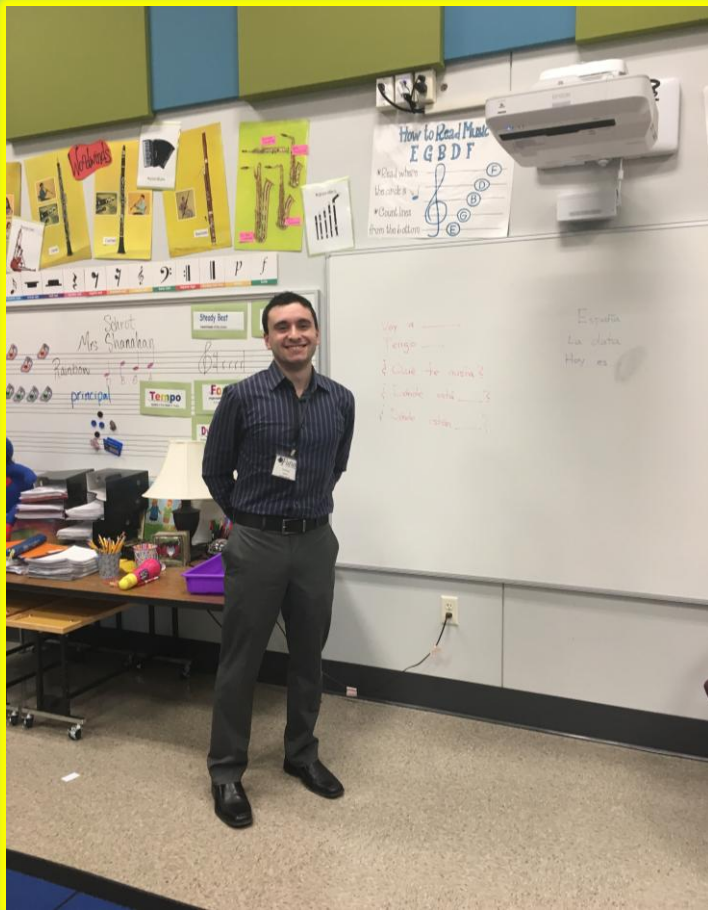
CLASSROOM SPACE USE

- *Cuide el salón que se le ha asignado con respeto.* Please treat the classroom to which you have been assigned with the utmost respect
- *Traiga sus propios materiales o pida a los estudiantes que traigan los suyos. (No use los materiales del salón que se les está prestando).* Bring your own supplies or have the students bring supplies. (You are not allowed to use the supplies found in the classroom which you are borrowing.)
- *No borre la información del maestro/a de día en la pizarra.* Do not erase daytime teacher's information from the board; Erase anything you put up on the board
- *Recoja basura o papeles del piso.* Pick up any scraps, garbage, etc.
- *Limpie las mesas si es necesario.* Wipe down tables if applicable.
- *Regrese las sillas y mesas en su lugar original.* Move chairs and tables back to their original locations.
- *Antes de salir, revise que todo esté en orden y apague la luz.* Look carefully around the room to be sure everything is in order before turning off the light and exiting the classroom.
- *Recuerde que el salón asignado no lo elegimos nosotros.* Note that the room assigned to us is not our choice

****Algunas escuelas no permiten comida en ciertos lugares, como la biblioteca. Su gerente de área le dará la información sobre esto.** Also, note that some schools have no food policies in certain rooms like the library, for example. Area managers will give information regarding this.

TIME SHEETS & Expense Reports Brief Recap

- ▶ Time sheets & Expense reports are due each month by the 5th at 12:00pm
 - ▶ If your first classes are in February, then your first time sheet is due by March 5th. If your first classes are in October, then your first time sheet is due by November 5th.
 - ▶ Any September or January training hours should be added to this first time sheet.
- ▶ Expense Allotment each semester based on number of classes assigned
 - ▶ Semesterly, \$25 for 1st course, \$10 for any additional course
 - ▶ Receipts & completed expense reports are necessary for reimbursement
 - ▶ Typically, teachers purchase- props/visuals, classroom supplies/materials, stickers, and prizes/incentives as needed
 - ▶ Tips: Take advantage of the Futura Library! Dollar Stores and similar cost friendly options help spread your allotment further! Start with the basics/necessary items!
- ▶ Submit all items with time sheets via email to (*also any questions) Futura Payroll coordinator at:
 - ▶ payroll@FuturaAdventures.com
- ▶ Paid the 15th of each month via Direct Deposit
 - ▶ Access paystubs online



I started working with Futura Language Professionals at the beginning of my junior year of my undergraduate studies. While on the path to a legal career, teaching a class was something very foreign to me. For my entire life, I was always the student, not the teacher.

At the start, I must admit, I was extremely nervous. However, with the help of my first training session and feedback from other Futura teachers and supervisors, and even other teachers at my assigned schools, I am confident in saying that I have made a successful impact on my students' Spanish careers. I will never forget the first day of class for my second year of teaching; one of the students joyfully exclaimed to his mom that he was so glad that his favorite teacher was back. I never expected for students to think I was their favorite teacher – as I only teach an hour, once-a-week Spanish class. Nonetheless, I guess I'm giving some of the local district teachers a run for their money – haha!

Not only has Futura provided me with the wonderful opportunity of giving students their first insight into Spanish, but my leadership and communication skills have improved exponentially.

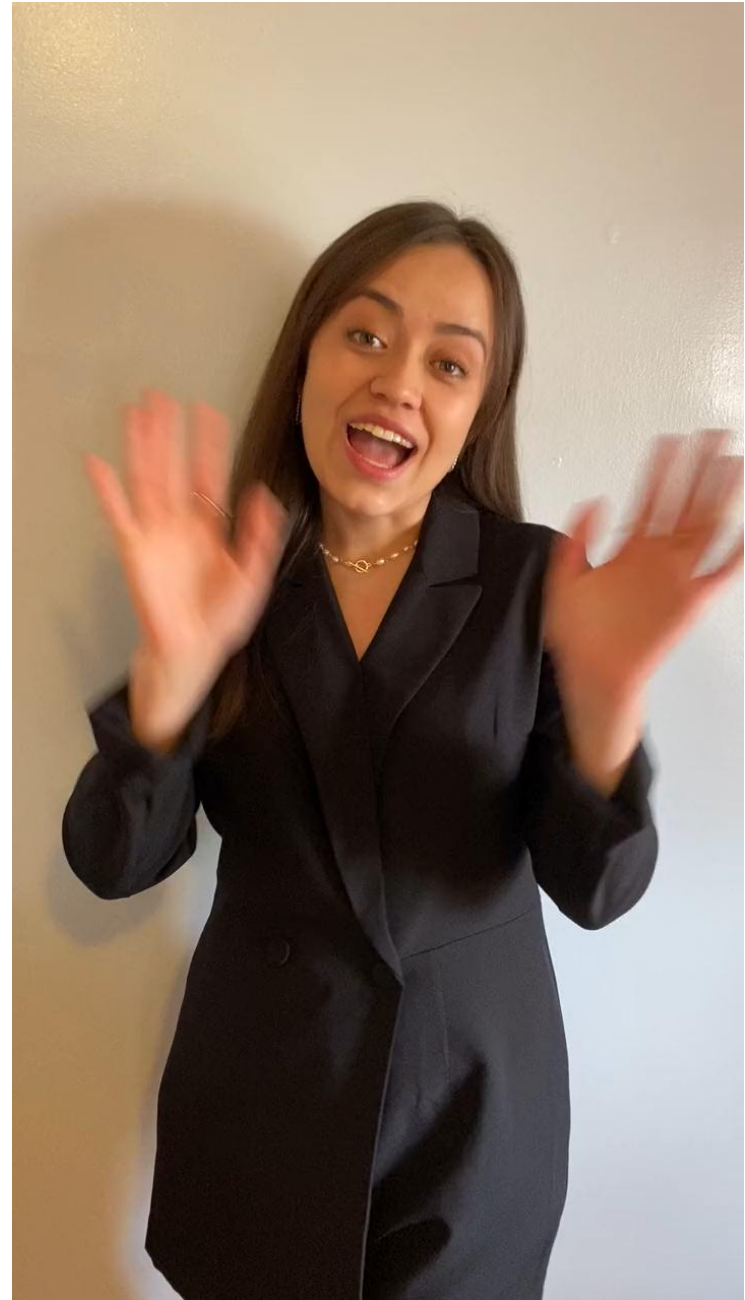
Teaching Spanish with Futura Language Professionals has been an amazing experience! I have gained so many valuable skills that it would be nearly impossible to list them all here. Sadly, my time here with Futura is quickly coming to an end as the start of my legal program begins soon. I will treasure the moments I have had teaching with Futura and hope that current and future Futura professionals will treasure their special moments too.

¡Muchísimas gracias, Futura!
Sinceramente,
Tommy Messner

Enrichment Teacher Testimonial

Somos un Equipo

Don't hesitate to reach out to your Futura support system. You will be great!





GROWTH MINDSET THEME

This year, our focus is on cultivating a 'Growth Mindset', which involves continuous learning, resilience, and adaptability.

Empowering Employees

We aim to foster an empowering environment where employees can embrace challenges and learn from their experiences.

Personal and Professional Growth

Our goal is for employees to achieve both personal and professional growth through the opportunities we provide.

WE WOULDN'T **SUCCEED** WITHOUT YOU!

LET'S GROW TOGETHER!



BUILDING
LIFELONG
LANGUAGE
LEARNERS
SINCE 2001

**YOU are the face of one of
the largest and most
prominent language
programs in the country.**

**START CHANGING THE
WORLD TODAY!**

- Be PROUD.
- Be INSPIRING.
- Be PREPARED.
- Be PROFESSIONAL.
- Be YOUR BEST.

Es la hora de decir adios

Song example



Additional Goodbye song examples





\$ 17,200

Nikki



\$ 15,300

Jen☺



\$ 10,000

Wyatt

Futura Training Jeopardy

POLICIES

THE BASICS

CURRICULUM

10

10

10

20

20

20

100

100

100



THANK YOU

MUCHAS GRACIAS

